

VACATION CHECK LIST

What is your first and last name?

A number you can be reached at if absolutely necessary while you are on vacation?

What is your full street address (including zip code)?

Contact information (will anyone be checking your home while you are gone? If so, what is their name, their phone number, do they have a key to the home, and what do they drive?)?

The specific date and time you will be leaving?

The specific date and time you will be returning?

Has your mail been stopped (including newspapers)?

Is there an alarm system on your home?

Will your interior lights be on (if yes, will they be on all the time or are they on a timer)?

Will your exterior lights be on (if yes, will they be on all the time or are they on a timer)?

Will your shades/blinds be closed?

Will there be any vehicles left at your home; if so, will they be in the garage, driveway, or in the street?
If there are vehicles, what are the colors, makes, and models?

Other than your emergency contact, should anyone else be at your home while you are gone?

NOTE: Upon returning, please notify us so we can take you out of the computer system!